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| BCCM/DCG Diatoms Collection  Ghent University - Laboratory Protistology & Aquatic Ecology Krijgslaan 281 – S8 9000 Ghent BELGIUM  Tel.: +32-(0)9-264 85 11 or +32-(0)9-264 85 10 Fax: +32-(0)9-264 85 99 E-mail: [Koen.Sabbe@ugent.be](mailto:Koen.Sabbe@ugent.be) or [Olga.Chepurnova@UGent.be](mailto:Olga.Chepurnova@UGent.be)  Web site: <http://bccm.belspo.be/about-us/bccm-dcg> |

To the depositor:

Name or Institution\*:

\*In case the depositor is a legal entity, the authorised representing person according to the contract F405 is:

Name:

Function:

Address:

The depositor shall notify the depositary of all changes of address, contact details, name of authorised representing person, transfer of rights, etc.

At the end of a contract period the depositor is asked to choose one of the options as indicated below for the extension or definitive termination of the safe deposit.

| **DCaccession number** | **Depositor’s reference** | **Date of deposit** | **Extension1** | | **Termination** | | |
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| The depositor requests to extend the contract  for a(n) | | The depositor requests to  terminate the contract and  requests the biological material to be | | |
| defined  period  (nr. of years) | undefined  period**2** | transferred  to the public  status**3** | destroyed**5** |
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| **1** : | The provisions in the original contract (F405) shall remain unchanged and applicable. The prices, however, can be updated without prior notice. For actualised prices, please visit our web site <http://bccm.belspo.be/pricelists/dcg-pricelist>. |
| **2** : | The contract can be terminated in writing each year up to one month before the coming year. |
| **3** : | For the transfer to the public status, a specific accession form is needed.  For more details, please visit our web site <http://bccm.belspo.be/about-us/bccm-dcg> . |
| **5** : | The depositor will receive an attestation of destruction (F409) of the remaining material stored. |

### Comments:

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| The depositor | | The depositary | |
| Date: |  | Date: |  |
| Name: |  | Name: |  |
| Function: |  | Function: |  |
| Signature: |  | Signature: |  |